

**Meeting Minutes (corrected)**  
**Lincoln Trail DEIC/PIPC**  
**October 17, 2006**

**Members Present:** Chris Ashman, Kelly Basham, Sherry Brinegar, Debbie Curry, Brenda Voris, Patricia Hardin, Elizabeth Harms, Katina Johnson, Karen Keen, Kathy King, Kathy Lee, Cynthia Lemons, Bev Vetter, Lavinia Waits,

**Guests Present:** Mike Simpson, Yvette Phillips, Julie Powers, Joana Wright, Glenna Taylor

**Staff Present:** Sandra Duverge, Anne Bolly

**Members Absent:** Beth Carter, Donna Green, Pam Haire, Allison Hardaway, Roberta Hounshell, Renee Lackey, Judith Leshner, Sandy Mardis, Nancy Mitcham, Vicky Morgan, Sharon Ronk, Pam Shearer, Gay Skaggs, Deborah Spalding, Camille Turner

Topic	Discussion	Action
First Steps Networking and Q & A Session	<p>1. Billing units have been denied when an IFSP has gone from one provider (96 units) to 2 providers (up to 144 units allowed). CBIS may be confused about the actual date the second provider was added.</p> <p>2. Providers report that WCEC is not always specific about a diagnosis of "autism." Anne indicated that there are very specific diagnostic criteria that must be met before that diagnosis can be made.</p> <p>3. ISCs are still encountering providers who do not have 24 hour fax availability, as agreed to in their new contract. This is necessary, especially to for the POE to meet their 45 day timeline.</p>	<p>1. Anne Bolly will contact Brenda Curry-White at CBIS about the denied units and get back with the team.</p> <p>2. Anne will ask members of the WCEC diagnostic team if they would be guest speaker at a DEIC meeting or PSC Quarterly meeting to discuss how the diagnosis of autism is made.</p> <p>3. Anne will send out an email to providers reminding them of this.</p>
ARC of Kentucky Presentation (Advocates for the Rights of Citizens with Mental Retardation and Other Related Disabilities)	<p>Glenna Taylor spoke and distributed handouts about many of the programs offered to families by the ARC of Kentucky (e.g. "Family to Family Health Information and Education Initiative", "Advocates in Action Self-Determination/Leadership Training Project", "Kentucky's Independence Program", etc.). Members would like to have a copy of Glenna's Power Point</p>	<p>Cindy Lemons will scan the Power Point presentation and send it out by email along with the minutes.</p>

	presentation on Consumer Directed Option, Kentucky Independence Plus Program.	
Parent Issues	Sandra Duverge would like to invite Glenna Taylor of the ARC of Kentucky to come and give a presentation to First Steps and preschool families. Sherry Brinegar may have a master list of ARC contacts that could be given to parents.	If Sherry has a master list of ARC contacts, she will send it to Cindy Lemons. Cindy will scan it so it can be emailed along with December minutes.
October Minutes	Approved with one correction. Kathy Lee's name was misspelled. She spells it with a "K" not a "C."	Anne will make the correction and send out the corrected version.
First Steps Point of Entry Report	Kelly Basham delivered the report, and distributed a written report. In August, 52 referrals were received. In September, 37 referrals were received. If the number of referrals stays this high, the POE may exceed 500 referrals this fiscal year. There is a significant shortage of SLPs and PSCs in all counties. PT is needed in Breckinridge, Larue, Hardin, Nelson, Washington, and Marion Counties. DI is needed in Grayson, Larue, Hardin, Nelson, Washington, and Marion Counties. OT is needed in Grayson, Breckinridge, and Marion Counties. Provider recruitment ideas included having a First Steps booth at the Ky. KYSHA conference, and placing flyers at universities with SLP, OT, PT or DI programs. First Steps had a booth at last year's KYSHA conference, and will likely have another one this year. Carol Karn, Julie Powers, and Anne Bolly volunteered to meet and develop a recruitment flyer. They will base the flyer on one that the Northern Kentucky area has used.	Anne Bolly will email the individuals who volunteered to meet and develop a provider recruitment flyer.
Technical Assistance Team Report	Anne Bolly reported that a First Steps Code of Ethics has been drafted, and will be effective March 1, 2007 if approved by the ICC. Kirsten Hammock is the new Part C Coordinator in Kentucky. Kirsten was First Steps Quality Assurance Coordinator prior to this appointment.	
Preschool Issues	None reported	

Workshops Conferences	and	Sherry Brenigar reported on several workshops and conferences. Funds are available for families to attend conferences through the Kentucky Council for Developmental Disabilities (see their website of more information). Families can get \$750 for expenses including child care costs. Families must apply 2 months in advance for out-of-state conferences, and 4 weeks in advance for in-state conferences. For more information, call Carol Tutor at 877-367-5332. CCSHCN is sponsoring a training on Bullies done by the Ky. Youth Advocates October 24 and 26, 6-9:00 AM, and October 28, 10-1:00 pm. Jackie Marquette will present “Walking the Path” on ADD and the Autism Spectrum Disorders November 3 at the Shepherdsville Conference Center. For information contact Jackie at <a href="mailto:Jackie@independencebound.com">Jackie@independencebound.com</a> . The 2007 Parent Professional Conference will be held March 2-4 at the Mariott Griffen Gate in Lexington. Scholarships are available. More information is available at <a href="mailto:anita.jons@fayette.schools.us">anita.jons@fayette.schools.us</a> .	
CCSHCN News		Sherry Brenigar reported that Dr. William Holmes will be retiring as Medical Director 12-18-06.	
Treasurer’s Report		Judith Leshar was not present. Anne Bolly reported that the bill for the DEIC’s share of the First Steps awards is \$46.21.	

**Next Meeting:**  
**December 5, Annual Christmas Luncheon and Brief Business Meeting**  
**Golden Corral Restaurant on Dixie Highway in Elizabethtown**